

**Coronado Area Council  
Leaders' Guide  
Cub Scout & Webelos Resident Camp**



**2018**

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## Facts

### What is resident camp?

- The Boy Scouts of America provides the resident camp program through trained staff and volunteers.
- Webelos Resident Camp is a four-day, three-night camping experience. Webelos are Scouts who are going into 4<sup>th</sup> and 5<sup>th</sup> grade in the fall of 2018.
- Webelos resident camp has a two-year cycle of six activity or adventure badges.
- Cub Resident Camp is also a four-day/three-night camping experience. Cub Scouts are Scouts going into 2<sup>nd</sup> and 3<sup>rd</sup> grade in the fall of 2018.

### What is the purpose of resident camp?

- Learning how to work and play together. Scouts will make new friends when they interact with youth from other packs.
- Scouts will gain experience, knowledge, and a sense of self-reliance with the help of their leaders and a trained camp staff.

### Who may attend?

- Any Registered Webelos or Cub Scout (Male or Female)
- Ideally, a parent should attend with each scout.
- If two Scouts from different families are attending, **two-deep leadership is required to get the Scouts to camp and for check-in.** After that, a pack must provide at least one adult leader for every five Scouts meeting youth protection rules.
- Leaders may alternate their time at camp, provided that minimum leadership requirements are met at all times.
- All youth campers must be registered members of the BSA.
- All adult campers must have completed BSA Youth Protection training.

### What activities will be included?

- BB gun and archery ranges, fishing, nature hikes, swimming, climbing, learning about GPS units, outdoor cooking demonstration, map and compass, fire starting, and BMX biking. Additionally, Scouts can participate in campfires, a religious service, and a cookout on Friday evening.
- Cub Resident Camp will offer Call of the Wild, Howling at the Moon, Paws on the Path, Finding Your Way, and Spirit of the Water Adventure badges for Wolf.
- Cub Resident Camp will offer Bear Necessities, Fur, Feathers, & Ferns, A Bear Goes Fishing, and Salmon Run Adventure badges for Bear.
- Webelos Resident Camp has a two year cycle and may offer parts of the Cast Iron Chef, First Responder, Build a Better World, Camper, Aquanaut, Castaway, Earth Rocks, Into The Wild, and Into the Woods Adventure badges.

### Meals

- Meals will be served in the dining hall. On Friday night, Scouts and leaders have the option of cooking dinner at their campsite.

## Dates

- Cub Scout and Webelos Resident Camp will be run at the same time to help packs provide the necessary leadership more easily.
- Session #1: **June 7–10** (Thursday–Sunday)  
Session #2: **June 14–17** (Thursday–Sunday)  
Session #3: **June 21–24** (Thursday–Sunday)

## Cost

- \$95 per youth (\$120 if paid after **April 30, 2018**) and \$50 per adult (\$75 if paid after **April 30, 2018**). This fee includes all meals, programs, supplies, handicraft materials, and equipment.

## Registration

- Register by completing the **2018** Webelos Resident Camp or Cub Scout Resident Camp registration form. Registrations are on a first-come, first-serve basis. The Native American Village (tepees) at Camp Brown costs \$10 a tepee. Tepee village capacity is 16 youth. Use the form in the appendix to reserve these. Total camp capacity is 200 youth and adults per session.

## Check-in/Check-out

- Check-in at camp will start at 1 PM on Thursday. Program areas will close at noon on Sunday.

## Health Forms

- All participants (both youth and adults) must have a current Annual BSA Health and Medical Record on file (see appendix). Parts A and B need to be completed. This requires the signature of the youth's parent/guardian. No doctor's exam is required.

## More information

- Additional information can be obtained by contacting the Coronado Area Council Service Center at (785) 827-4461 or toll free at 1-866-950-7750. More information is also available at [www.coronadoscout.org/camps](http://www.coronadoscout.org/camps)

## Your Role as a Leader

What is the role of a leader, since there will be camp staff to work with the Scouts? It's not the staff's intent to take over the operation of your group. They should be able to give you more time to devote to the Scouts. Your role as a leader will be to help the staff members maintain discipline and to make and carry out plans. Don't expect them to take responsibility for the pack. The disciplining of your Scouts is your responsibility, not that of the camp staff. While adult leaders will primarily be responsible for the Scouts from their pack, all leaders will work together and share some leadership within the campsite.

Some activities may require leaders to help with instruction. These will include BB guns, archery, crafts, and more. Leaders may be asked to bring tools and equipment to help with program areas. These requests will be announced at your district's May roundtable.

Leaders are also responsible for filling out the form if a Scout needs to leave early (see the Youth Release Request form in the appendix). Leaders should also meet with parents or guardians to review the BSA Personal Health History form, and to see if there are any medical or dietary needs or concerns. **Special dietary requirements must be discussed with the camp cook and camp director prior to your arrival at camp.** Any medication for youth and adults need to be kept in original container and will be turned in during check-in to camp health officer. Please complete the Medication Form in the appendix.

### **Key Duties of Adult Leaders**

- Attend the pre-camp meeting
- Transport youth to and from camp
- Remain in camp with youth
- Not bring any children that are not registered Cub Scouts or Webelos into camp
- Help each youth with program activities
- Encourage all Scouts to do their best.
- Observe advancement opportunities, record on worksheets provide by camp staff, and/or sign appropriate book sections

### **Leaders also . . .**

- Smoke only in designated areas, always out of view of youth
- Report all hazards and problems to the camp director
- Report ALL injuries and illnesses to the camp health officer immediately
- Make sure youth wear, shirts, shoes, and socks at all times
- Make sure youth use the buddy system at all times
- Do not allow youth to destroy or deface anything in the woods or the buildings, dig traps or holes, fight with sticks, or throw rocks
- Do not allow youth to harm trees
- Teach youth camp boundaries and make sure they abide by them

### **In the dining hall, leaders should . . .**

- Wash hands before eating
- Take off hats while inside the dining hall
- Say grace before the meal as a unit
- Use good table manners
- Ensure that servers report to dining hall on time
- Ensure that waiters stay behind after the meal to clean the dining hall
- Listen carefully for directions and follow dining hall procedures when leaving

## Check-in

Check-in is on Thursday beginning at 1 PM. Please do not arrive before then. It is important that all members of the pack arrive to camp at the same time.

Lunch will not be served on Thursday. Abilene has restaurants or packs can bring sack lunches and eat in Brown Memorial Park

A designated leader should check in immediately upon arrival at the Eagle Scout Pavilion next to the Climbing Tower. This leader will be required to verify any youth no-shows and late arrivals with the camp director. Swim checks will be done as part of check-in.

Be prepared for check-in. These steps will help check-in go more smoothly:

- Prepay all camp fees at the Scout Service Center prior to your arrival at camp (bring receipts).
- Before you leave home, collect all BSA medical forms (see appendix). Make sure you have one for each Cub Scout and leader. Check to see if they are properly signed by parents or guardians. Call the Scout Service Center at (785) 827-4461 if you have any questions. Please pick up medical forms prior to leaving camp.
- If a Scout or leader is taking medication while at camp, the Medication Form (in appendix) must be filled out before camp and turned into the camp health officer. This will speed up your check-in. Medications must be in their original containers.
- Complete one copy of your unit's camp roster found in the appendix.
- **Talk to the camp director as soon as possible about any special dietary needs.** If there is a severe dietary restriction, we want the parent to speak with our cook. Remember, we place your food order about a week before you arrive, so you must have talked with the camp director by then.
- Due to safety considerations, personal vehicles will not be permitted in camping areas. If you have a leader with accessibility needs, please let us know as soon as possible so transportation around camp can be arranged. Camp will provide pick-up trucks and trailers to haul gear to and from your campsite.



## General Information

### Achievements

Leaders will be given sheets at camp that show programs offered. Leaders will need to keep track of what Scouts have done and take this information home so the youth receives credit. Activity badges are offered at Webelos Resident Camp and most of these requirements will be covered. Cub Resident Camp will cover some Wolf & Bear requirements. Leaders will also track Scout's progress on the Camp Segment program.

Friday night after dinner, Arrow of Light Scouts will have a ceremony to recognize their accomplishments and to encourage the Scouts to transition into Boy Scouts next year.

Second, third, and fourth year resident campers at Camp Brown will receive special recognition on Sunday morning.

### **Automobiles**

All cars will be unloaded and parked in the camp parking lot. Please lock all vehicles. Vehicles that will be parked in camp will be given an identification card to be placed on the dashboard of the vehicle on the driver's side. Only emergency and service vehicles are permitted on camp roads. If a camper/visitor has a disability and needs help getting around camp, please contact the Scout Service Center before camp.

### **Campfires**

The staff will lead camp-wide campfires on Thursday and Saturday evenings. The Saturday campfire will consist of songs and skits performed by packs that volunteer to perform. On Friday night, packs or groups of packs can have a cookout for dinner. The fire must be contained in the designated fire rings. The fires must have adult supervision and extinguished before going to bed.

### **Climbing tower training for Webelos resident camp leaders**

On Thursday evening from 8:15 PM to 9 PM, Webelos Resident Camp Leaders will receive training to help assist at the climbing tower. The information must be covered before any climbing activity can be done. Doing the training ahead of time means more time at the climbing tower later.

### **Contact information**

A special mailbox for outgoing mail is located in the dining hall. The mailing address for a Scout at Camp Brown is:

Scout's Name  
Cub Scout Pack Number  
Brown Memorial Camp  
1038 1935 Lane  
Abilene, KS 67410

The camp phone number is (785) 263-3546. It is sometimes difficult to reach a Scout or leader immediately for incoming telephone calls. Therefore, a message will be taken and delivered to the appropriate person as soon as possible and they will return the call. If there isn't a staff member available to take the call, please leave a message on the answering machine. If the camp phone needs to be used for a quick call, all outgoing calls must be placed collect or with a calling card. Also, please keep in mind that some cell phone providers do not have a good reception at Camp Brown.

### **Dangerous weather**

Fires—The signal is high-pitched siren. When the siren sounds, all campers will report to the north side of the dining hall for roll call. There will be a camp-wide fire drill within the first 24 hours of camp. In case of a fire, leave the immediate area and notify a staff member. You will be notified of the all clear.

Tornadoes or High wind advisory—The signal is siren with high and low pitch. At the sound of the siren, all Scouts, leaders, and staff will report immediately to the storm shelter and remain there until all clear has been given. Avoid being under large trees. The all clear will be announced.

A screen will be available 24 hours a day in the Dining Hall that displays the weather map for the Camp Brown area.

### Departure from camp

Any Scout who plans to depart camp at any time other than the end of the camp session must have a Youth Release Request form. This form **MUST** be presented to the camp director at check-in. When the adult arrives at camp to pick up the Scout, he or she will be asked to provide identification. The Boy Scouts of America and the Coronado Area Council recognize the possibility that a non-custodial parent or another adult could abduct a child while they are in attendance at camp. This policy is designed to prevent such an occurrence. Please do not ask for an exception.

For an unplanned early departure, speak with the camp director.

### Flag ceremonies

There will be a camp-wide flag ceremony each morning and evening. Please wear your Scout uniform for the evening flag ceremonies and for dinner. Cell phones must be silenced during flag. If your group arrives during the flag ceremony, out of respect for the flag and others, please wait until the ceremony is concluded before entering the flag pole area.

### Health Lodge and Emergencies

Our camp maintains a well-stocked health lodge that is staffed by a camp medic and approved by our camp physician. This individual is prepared to treat the everyday mishaps that occur at camp.

For incidents that are more serious and require medical attention, special arrangements have been made with Memorial Hospital (in Abilene) and their ambulance services. The camp reserves the right to send a Scout and adult camper to a hospital for diagnosis and treatment if, in the judgment of the health officer, it is advisable to do so. Whenever possible, a reasonable effort will be made to notify a parent or guardian before such action is taken. **All charges for hospitalization, diagnosis, and treatment that are above the council-provided insurance policy are the responsibility of the individual's family. The council provides limited accident insurance for BSA registered participants.** This insurance is a secondary policy that goes into effect after a camper's own insurance is used. Usually this insurance covers the deductible that the camper's insurance does not pay, or the Council's policy becomes the primary insurance if the camper has no insurance.

Any Scout or Leader currently under a doctor's care is required to notify the health officer of his or her ailment and should bring a written statement from the doctor. Scouts and leaders will not be permitted to have medicine in their possession. (Exceptions may include inhalers and bee sting kits if a statement from a doctor is shown.) Even aspirin and Tylenol must be checked in to the camp health officer.



## Knives

Pocket knives can be brought to Resident Camp only by Bear and Webelos Scouts. They will not be used in the program areas. Knives can only be used under the supervision of the pack leadership. Please have the leaders keep all knives until these times. When youth use the knives, they must have passed the whittling chip and have the card in their possession. No sheath knives are allowed.

## Late camper arrivals

All Cubs Scouts and leaders who arrive late must check in at the camp office upon arrival. Medical forms should have been given to the health officer, who will provide a medical check. Arrangements will be made for a swim check.

## Native American Indian Village

There are eight tepees at Camp Brown's Native American Indian Village. The tepees do not have floors and there is a vent hole in the top of the tepees. Bugs can get into the tepees. It is recommended that you bring an extra tent for those Scouts that do not wish to stay in the tepee one, two, or three nights. Leaders will need to bring separate tents.

The Scouts sleeping in the tepee may decorate a section of the tepee's wooden coup stick. Materials for marking the coup stick will be provided at camp.



## Polar bear swim

Friday and Saturday morning from 6:30 am to 7:00 AM, Scouts and leaders may choose to participate in the polar bear swim. Ice will be placed in the pool for all to enjoy. This is part of the segment program. At 6:15 AM, Scouts can volunteer to help bring the ice from the dining hall to the swimming pool.



### Prohibited items

Fireworks, firearms, archery equipment, hand axes, hatchets, slingshots, and chainsaws may not be brought to camp. Flip-flops are also prohibited at camp.

Scouts should not bring electronic devices of any kind, nor should they bring extra food, candy, or seeds of any kind.

Extra food (like ingredients for s'mores) can be brought by leaders for your entire fort (24 boys plus leaders).

Alcohol is not permitted at camp. Those unwilling to abide by this policy will be asked to leave immediately.

### Propane stoves and lanterns

The camp maintains a storage facility for extra liquid propane fuel and it must be checked in to the camp ranger. Charcoal starter or other liquid fuels cannot be used to start fires. Gas lanterns can only be operated by adults. Only battery operated lanterns may be taken inside tents. NO FLAMES are allowed in tents.

### Refunds:

The Refund Request Form must be used, and this written request must be submitted to the Council office not later than 30 days following a unit's camp session. This request must state why a scout could not attend. The Refund Request Form must be filled out in its entirety and must be signed by the scoutmaster and, in some cases, by a physician. Normal circumstances considered are an illness, or death in the family that may make it impractical for the scout to attend Camp Brown. Fifty percent of a scout's fee is non-refundable. The balance of the fee will be refunded to the unit. Fees are not refundable for homesickness, or a scout's choice to attend a sports activity, etc. If a scout becomes ill while attending camp and is sent home by the Camp Medical Staff, they are eligible for a pro-rated refund (by day) of the "balance of the fee". If a scout leaves without being sent home by the Camp Medical Staff, there is NO Refund. Leader fees are refundable under the same conditions as Scout fees.

If a unit leader (Cubmaster, Scoutmaster and/or Unit Treasurer only) feels their unit is owed funds from overpayment of registration fees, non-credit for popcorn and/or council camperships, special credit offerings from the Coronado Council, and not limited too. They must submit the Refund Request Form to the Council office not later than 30 days following their unit's camp session. Requests after 30 days following their unit's camp session will not be reviewed for consideration.

Reminder!! Requests can be made directly to the Coronado Area Council, but not later than 30 days following their session. ALL refunds will be issued by August 31, 2018.

### Refund Request Payments:

Coronado Council Units: All refunds will be credited to the unit account.

Out of Council Units: All refund checks will be mailed to the Unit Leader verifying the request.

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### **Showers**

Male youth will use the north side of the pool house for showers. Use the buddy system. Please remind your Scouts to leave other people's personal items alone. Female youth will use the south side of the pool house for showers. Electronics (cameras, video equipment, and cell phones) are not allowed near or in the shower house.

The shower house in the campsite and behind the health lodge are the only showers available for adults. These are also available for youth. Please practice "Leave No Trace".

### **Smoking**

All buildings and facilities (campsites, program areas, and staff areas) under the control of the Coronado Area Council are designated as non-smoking areas. Leaders are asked to only smoke in a designated area that will be announced at camp. This includes vaping and all other smoking devices.

### **Swim checks**

Everyone will take a swim check to determine ability groups. Scouts and leaders will be classified as a nonswimmer, beginner, or swimmer. Swim checks can also be completed prior to camp as long as they are conducted by a certified BSA Life Guard. See the appendix for the swim classification procedures form. Otherwise, swim checks will be done at check-in. Aquatics staff hold the right to retest any Scout they choose.

### **Trading post**

The camp operates a well-stocked trading post for the Scouts in camp. It is filled with souvenirs, T-shirts, Scout equipment, handicraft items, candy, and snacks. The boys don't really "need" spending money, but they always enjoy buying cold drinks, and mementos from camp. There is a soda machine located between the camp office and flag poles.

### **Valuables**

All valuables (money, watches, etc.) should be kept by the unit leader, especially when attending the aquatics program. We recommend that you appoint an adult leader from your group as "banker" to hold the boys' money for them and give it out as they need it. Expensive items can be locked up in the camp office.

A lost and found table will be set up along the west wall of the dining hall. Please make sure you have all your belongings before leaving. We cannot mail these articles to you when you return home. Valuable items lost can be claimed at the Trading Post if you can give a description. Lost and found items will end up at the Council Service Center after camp.

## Vespers

Vespers is a short non-denominational service held on Sunday morning. Catholic services are available in Abilene. Saturday mass is at 5:30 pm and Sunday mass is 7:30 am or 10:00 am. If attending the Sunday 7:30 am mass, please notify the camp director and breakfast will be served early.

## Visitors at camp

Visitors to resident camp are welcome. Please stop by the camp office and let us know you are in camp. Camper identification wristbands are required for all BSA campers and visitors. At check in all campers will receive a wristband as part of the camp's Youth Protection plan.

Meals are available for visitors at the following rates:

**Breakfast—\$4**

**Lunch—\$5**

**Dinner—\$6**

## FOB Segment Program

Each Scout and leader will be given a leather FOB and camp patch. 13 segments can fit around the camp patch on the FOB. There are twenty camp segments that can be earned at resident camp. Individual segments can be purchased at the Trading Post or in the Council Scout Shop.

There are fifty segments that can be earned year round by the pack. Call the Scout Service Center and ask for a copy of the Cub Scout Segment Program for a list of all the segments. Additional leather FOBS to hold segments are available at the Scout Shop if your pack wants to do segments year round for Scouts not attending Resident Camp.

The Resident Camp Staff will teach information for the following items. The pack leaders certify that the Webelos Scout has completed the requirements. Segments may be purchased at the Camp Trading Post or Scout Service Center. The following segments can only be earned at Resident Camp.



	Wolf Head (#52)	Attend Cub Resident Camp as a Wolf
	Bear Head (#91)	Attend Cub Resident Camp as a Bear
	Blue Trefoil (#53)	Attend Webelos Resident Camp (youth only). Maximum of two may be worn
	Ears of Akela (#58)	Attend Cub and/or Webelos Resident Camp (leaders only). Maximum of four may be worn
	Archery (#135)	Score a 20 on the archery range
	Backpacking (#21)	Carry camping and personal gear both into and out of the campsite
	BB Gun (#137)	Score a 15 on the BB gun range
	BMX Bike (#55B)	Ride course in minimum time set by course director
	Campfire (#13)	Participate in a skit or song at closing campfire
	Campsite (#12)	Need a total of 110 points for day two and three campsite inspections (scored by adult leaders on day 2 and staff on day 3)
	Climbing (#125)	Climb to the top of the tower (Webelos only)
	Campsite Cooking (#14)	1. Pick up and carry food to campsite 2. Cook and eat meal 3. Clean up and return supplies



	Ecology (#18)	<ol style="list-style-type: none"> <li>1. Identify 8 trees, shrubs, or wildflowers</li> <li>2. Explain how plants help make soil</li> <li>3. Name three ways to stop/slow soil erosion</li> </ol>
	Fishing (#24)	<ol style="list-style-type: none"> <li>1. Review and explain local fishing regulations</li> <li>2. Demonstrate how to properly bait a hook</li> <li>3. Spend at least 30 minutes catching fish</li> </ol>
	Flag Ceremony (#54)	Be a member of the Camp Brown Color Guard
	GPS (#111)	Score 100% on the punch tab course using a GPS
	Religion (#5)	<ol style="list-style-type: none"> <li>1. Say grace before each meal</li> <li>2. Attend Vesper or other religious service</li> </ol>
	Polar Bear Swim (#188)	Attend one polar swim and get into the pool
	Swimming (#68)	<p>Do any two:</p> <ol style="list-style-type: none"> <li>1. Be a blue swimmer, or advance from white to red, or red to blue (Webelos only)</li> <li>2. Practice snorkeling (Webelos only)</li> <li>3. Demonstrate three rescue methods to get someone out of the water</li> <li>4. Explain 6 of the 7 points of the Safe Swim Defense Plan used by Scout groups</li> </ol>
	Tepee (#11A)	Spend three nights sleeping in a tepee

### Campsite Requirement Grid

*Campsite inspected by adult leader(s) on Friday and staff on Saturday. Point values are per day. 110 points must be scored over the two days.*

Requirement	Friday	Saturday
Pack/Fort does a new grace at each meal (10 points)		
Trash around campsite picked up (10 points)		
Pack Flag is on Display (5 points)		
Personal gear neatly stored (10 points)		
Fort (adults) work the serving line for meals in dining hall (10 points)		
Fort cleans up tables for meals in dining hall (10 points)		
Pack does a skit or song at Saturday evening campfire (10 points)		
Pack arrives to polar bear swim 15 minutes early to help carry ice (15 points)		
Pack cleans one side of the pool house or the restroom and shower house (20 points)		
Activities suggested by camp Cubmaster (points TBD)		
<b>TOTAL</b>		

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Leader signature