



# **Arrowhead Honor**

## **Progress Record for District Commissioner**



**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone/Email:** \_\_\_\_\_

**District/Council:** \_\_\_\_\_

**BSA Member ID:** \_\_\_\_\_

***The Arrowhead Honor recognizes proficiency in the contemporary tools and techniques commissioners use to provide effective Unit Service.***

***Prerequisites for the District Commissioner Arrowhead Honor include:***

- A current Youth Protection Training Certificate
- District Commissioner Orientation
- District Commissioner Basic Training

***Completion Date:*** \_\_\_\_\_

***The commissioner must complete the following in order to demonstrate focus on the four primary areas of Unit Service and participation in continuing commissioner education:***

**Improve the quality of commissioner service within the district:**

1. Chair at least six District Commissioner staff meetings.

***Completion Date:*** \_\_\_\_\_

2. At each Commissioner Staff meeting review progress of new units, at-risk units, and units with priority needs.

***Completion Date:*** \_\_\_\_\_

3. Develop and implement a plan to track and hold your unit commissioners accountable for Unit Service Plans, meaningful unit Contacts, and service.

***Completion Date:*** \_\_\_\_\_

4. Establish goals for commissioners who address special needs in the District. Review these goals at least quarterly, more often if needed.

***Completion Date:*** \_\_\_\_\_

5. Work with your Council Commissioner or Assistant Council Commissioner to evaluate all commissioners you mentor.

***Completion Date:*** \_\_\_\_\_

6. Ensure that Commissioner recognition programs are utilized within the council

***Completion Date:*** \_\_\_\_\_

**Support unit growth through the Journey to Excellence criteria:**

1. Working with your District Key 3, develop a calendar that assists in planning dedicated commissioner assignments for all new units.

**Completion Date:** \_\_\_\_\_

2. Develop and put into action a suitable plan to increase the number of unit serving commissioners, focusing on new units, at-risk units, and units with priority needs.

**Completion Date:** \_\_\_\_\_

**Link unit needs to district operating committees:**

1. Attend at least six District Committee staff meetings over a 12-month period and report on new units, units at risk, and other unit priority needs.

**Completion Date:** \_\_\_\_\_

2. Participate in at least 6 District Key 3 meetings over a 12-month period. Report on unit successes and needs.

**Completion Date:** \_\_\_\_\_

3. Introduce all new unit commissioners and commissioners dedicated to serving at risk units and units with priority needs to the District Committee.

**Completion Date:** \_\_\_\_\_

**Support timely charter renewal:**

1. Develop a strategy within your district that communicates and improves the need for timely charter renewal.

**Completion Date:** \_\_\_\_\_

**Continuing Education:**

1. Attend at least one College of Commissioner Science, Commissioner Conference or equivalent advanced training specifically designed for commissioners.

**Completion Date:** \_\_\_\_\_

2. Demonstrate and maintain proficiency in utilizing My.Scouting tools and the Journey to Excellence Dashboard and Finish Line reports.

**Completion Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

Council Commissioner

**Date:** \_\_\_\_\_

**Recognition Items:**

1. Arrowhead Honor Award Certificate  
Template available on the Awards and Recognition page of the Commissioner’s website at Scouting.org.
2. Commissioner Arrowhead Honor Emblem (#604940)