Dear Key 3 Unit Leader,

We are excited to announce the NEW Internet Rechartering System is coming this fall! It is user friendly, streamlined, and will be easier for everyone to navigate.

**MAJOR ACCESS CHANGE**
The biggest change in the rechartering process is that only Key 3 Leaders will have access—this includes the Chartered Organization Representative, Committee Chair, and Cubmaster/Scoutmaster/Crew Advisor/Exploring Advisor. In the past Units received an access code that they could share with anyone in their Unit that was completing the recharter. This year you will **NOT** receive an access code; instead, access will be determined by Unit role. Only Key 3 Leaders will have the option to enter the Internet Rechartering portal.

**DELEGATES**
If you wish for another registered Unit Leader (perhaps a Committee Member or Assistant Scoutmaster/Cubmaster) to complete the recharter on your behalf, you have the option of **assigning a DELEGATE** to have your permissions within the system. This does not change their position or yours; it simply gives them additional permissions. If you need to assign a delegate, it’s best to do this now **ahead of recharter**, so your Unit is ready to go. Internet Rechartering will open in October.

Assigning a delegate is a simple step done online; see instructions here: [https://www.scouting.org/resources/online-registration/](https://www.scouting.org/resources/online-registration/)

Click on the video below for a tutorial on assigning delegates and functional roles within my.scouting.org: [https://vimeo.com/551541655](https://vimeo.com/551541655)
LEADERSHIP CHANGES?
Sometimes roles change within the Unit functionality, and occasionally this change is not communicated to the Council. If you are no longer serving as a Key 3 leader—Chartered Organization Representative, Committee Chair, or Unit Leader—please reply to this email so we can work with your Unit to get the right people in the right positions.