

SHORT TERM CAMP RESERVATION FORM

No phone reservations accepted. Request a facilities description and fees chart.

Coronado Area Council
Boy Scouts of America
644 South Ohio Street
Salina, KS 67401
FAX 785-825-7752



All Reservations must be in writing at least 14 days in advance of the event. Rental charges or deposits must be paid at the time of the reservation.
Questions- Call 785-827-4461
Toll Free 866-950-7750

BOY SCOUT GROUPS

Unit No. _____ District _____

Town _____

NON-BSA GROUPS:

Organization _____

Address _____

Town _____ State _____ Zip _____

SEE REVERSE SIDE FOR RESERVATION POLICIES

COMPLETE ALL INFORMATION BELOW:

Date: _____ From: _____ a.m./p.m.

Date: _____ To: _____ a.m./p.m.

Type of event _____

No. of youth _____ No. of adults _____

Group Leader _____

Title _____

Address _____

Town _____ State _____ Zip _____

Phone No. _____

E-mail: _____

OUR GROUP HAS REVIEWED THE INFORMATION ON THE BACKSIDE OF THIS FORM AND AGREES TO THE POLICIES SET FORTH BY THE CORONADO AREA COUNCIL, BOY SCOUTS OF AMERICA.

SIGNED _____ DATE _____

(Group Leader)

NOTE: Turn in facility fee chart when fees are required at either camp. See updated fee chart for prices.

DANE G. HANSEN SCOUT RESERVATION - KIRWIN, KANSAS

- _____ Campsite (9 available @ 30 campers each) (Note: No water October 1-May1)
- _____ # of Campsites needed. Preference _____
- _____ Program Shelter near Pool
- _____ Program Shelter with Soda Pop Machines
- _____ Dining Hall, Capacity 250 (Basement available)
- _____ Dining Hall with Kitchen (Note: No water November 1-April 15)
- _____ Climbing Tower (Must have approved instructors)
- _____ COPE Course (Must have currently certified COPE Director and COPE Instructor)
- _____ BB Gun / Archery / Rifle Range (Cub scouts can only use BB gun / archery as part of district / council activity)
(Boy Scouts / Venturers must follow Guide to Safe Scouting to use archery / rifle range)
- _____ Staff Quarters (each room sleeps four and has shower and restroom. Eight total rooms. Not available November 1 to April 15) BSA cost \$10 per room plus separate \$25 deposit per room. # needed _____
- _____ Swimming Pool. Must complete pool agreement - Call Scout Service Center for costs and dates.

For more information on either camp, contact Scout Service Center. Non-BSA Groups, please contact Scout Service Center for rental fees.

OFFICE APPROVED

BROWN MEMORIAL CAMP - 1038 1935 LANE - ABILENE, KANSAS

- _____ Dining Hall w/ Kitchen Capacity: 250 - See Facility Fee Chart for Rates -
- *Note: A separate \$40 cleaning deposit is required and returned if left clean.
- Tent Camping Site (5 Sites - each holds 30) Number of Sites Needed _____
- Note: (Water available only in Dining Hall from October 15-May1)
- _____ Upper Meadow Campsites
- _____ Program Shelter by Flagpole
- _____ Adirondacks in Outpost Area (8 total); _____ Adirondacks near new shower house (8 total)
- _____ Program Shelter in Upper Meadow
- _____ Swimming Pool. Must complete pool agreement - Call Scout Service Center for costs and dates.

Contact the Scout Service Center about the Climbing Tower

Note: Directors Cabin and Health Lodge are not available. Camp Master is usually on duty.

OFFICE APPROVED

SHORT TERM CAMP RESERVATION POLICIES

The Unit/Organization agrees that:

1. RESERVATIONS

- A. Council, then district activities have priority.
- B. Accepted on first come, first serve basis.
- C. All reservations must be in writing.
- D. Reservations for the current program year (August 1 to July 31) can be taken any time during that program year.
- E. Reservations for upcoming program year. (August 1 to July 31)
 - 1) Council has until April 15.
 - 2) Districts from April 16 to May 14.
 - 3) BSA units start on May 15. (if received prior to May 15, lottery is held)
 - 4) Non-BSA groups start on July 1.

2. CANCELLATIONS

- All fees are non-refundable but are transferable to another date as follows:
- A. 100% of fee transferable if cancellation is received 15 days prior to activity.
 - B. 50% penalty for cancellations received 14 days to 1 day prior
 - C. 75% penalty for cancellations received within 1 day prior to activity
 - D. 100% penalty for no shows

3. LEADERSHIP

At least two adults must accompany all youth groups and be in attendance at all times during their stay. One adult must be at least 21 years of age, the second must be at least 18 years of age. For B.S.A. groups, at least one adult must be registered with the B.S.A. and the other may be a parent. Venture Crew must have two leaders at least 21 years of age. One leader must be registered. If the crew is co-ed, the leadership must be co-ed. BSA leaders agree to follow the Guide to Safe Scouting.

4. HEALTH AND ACCIDENT INSURANCE

In 2007, the Coronado Area Council, BSA is providing Limited Accident Insurance to Registered adult & youth members in the Coronado Area Council, otherwise, health and accident insurance is a unit, organization, individual, and parental responsibility and is **not** provided by the Coronado Area Council. First aid personnel are not provided by the Coronado Area Council

5. LIABILITY INSURANCE

Non B.S.A. groups must provide a certificate of liability insurance with policy limits of at least one million dollars, naming the Coronado Area Council and the Boy Scout of America as a co-insured. Non-B.S.A. groups must also sign a hold harmless agreement.

6. RESTRICTIVE ACTIVITIES

No alcohol, illegal drugs, firearms, or fire works, ammunition, bicycles, mopeds or ATV's are allowed on scout camp property. Groups in violation will be asked to leave camp. No pets are allowed.

7. MOTORIZED VEHICLES

All motorized vehicles must remain on designated camp roads and are subject to other restrictions due to seasons and activity. No riding in truck beds or trailers. All-terrain vehicles **not** allowed.

8. DAMAGES AND CLEAN UP

The unit or organization is responsible for all damages and clean up charges at the following rates:

Windows	\$45.00/pane
Fire Extinguishers	\$45.00
Other Damage	At cost + labor at \$25/hour
Equipment damage	At current replacement cost

CLEAN UP CHARGES

Buildings	\$75.00
Tent Camping Sites	\$25.00
Dining Hall	\$50.00/B.S.A. \$75.00/Non-B.S.A.
Program Shelter / Area	\$25.00/B.S.A. \$25.00/hour non-B.S.A.
Ground Fire or burnt ground	\$50.00

9. CHECK IN/CHECK OUT

All units must check in/check out with Camp Ranger or Camp Master.

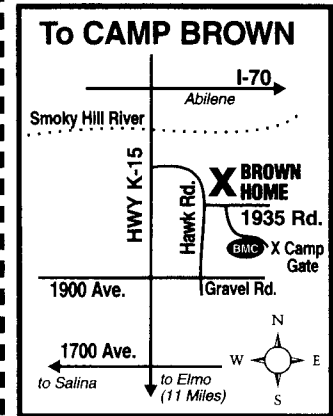
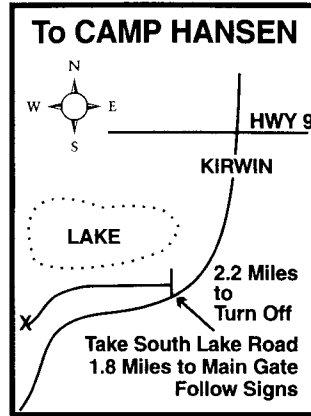
Check-Out is done at the building or campsite.
Check-In: Friday 6:00-8:30 p.m. Saturday after 8:00 a.m.
Check out times for buildings are by Noon on Sunday.

10. SMOKING

Smoke-Free Policy: All buildings and facilities (campsites, program areas, and staff areas) under the control of the Coronado Area Council are designated as non-smoking areas. Smoking outside entrances/exit doors is not permitted at any location and will not be permitted within 100 feet of the participants of any Scouting function, meeting or activity.

11. TOUR PERMITS

Local council units do not need a local tour permit to use camp unless; it is an overnight activity or if it is an aquatic, climbing, cope, or shooting sports activity. Non Coronado Area Council BSA units need a tour permit.



RANGER / CAMP MASTER CHECK-OUT REPORT

Unit _____

Organization _____

GROUP LEADER _____

Facilities Used _____

No. Youth _____ No. Adults _____

Comments/Charges

___ Building Cleaned

___ Grounds Cleaned

Damages/Clean-Up

Clean-Up Charge _____

Windows _____

Discharged Fire Extinguisher _____

Other (Explain) _____

Total Charges _____

Other Comments _____

Signed: _____

Date: _____