

June 2009

THE KONZA DISTRICT, BOY SCOUTS OF AMERICA IS PROUD TO BE CONDUCTING ITS DAY CAMP PROGRAM 2009. THIS PROGRAM OFFERS AN EXCITING AND DYNAMIC "CAMPING" EXPERIENCE FOR THE CUB SCOUTS THAT CAN HELP GENERATE ENTHUSIASM FOR THE ENTIRE YEAR AND STRENGTHEN DEN AND PACK ACTIVITIES.

WE HOPE YOUR PACK WILL ENTHUSIASTICALLY PROMOTE THIS PROGRAM AND SIGN UP ALL OF YOUR CUB SCOUTS TO ATTEND. TO HELP YOU, THE FOLLOWING ITEMS ARE INCLUDED IN THIS PACKET.

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PLEASE MAKE COPIES OF THE TOT LOT, SCOUT, ADULT, AND DEN LEADER APPLICATION FORMS, HEALTH FORMS, AND THE GENERAL INFORMATION PAGE TO GIVE OUT TO YOUR PACK.

THE PACK COLLECTS INDIVIDUAL CUB SCOUT APPLICATION AND \$45 PER BOY, THE PACK SUBMITS THE "PACK RESERVATION FORM" AND ALL ADULT "STAFF" APPLICATIONS BY JULY 31st. ALL CUB SCOUT AND ADULT APPLICATIONS AND TOTAL FEES ARE DUE JULY 31st.

IF YOUR APPLICATIONS AND FEES ARE RECEIVED NO LATER THAN JULY 15 THERE WILL BE A \$10 DISCOUNT PER BOY! **BEST DEAL!!! JULY ROUNDTABLE WOULD BE GOOD TIME TO DROP OFF REGISTRATION**

APPLICATIONS THAT ARE RECEIVED AFTER JULY 31 WILL BE CONSIDERED AS "AT THE DOOR." THERE WILL BE AN ADDITIONAL CHARGE OF \$10 AT THAT TIME.

IF YOUR PACK COMMITTEE WOULD LIKE TO HAVE THE DAY CAMP COMMITTEE COME TO YOUR PACK MEETING AND TALK TO YOUR CUB SCOUTS AND PARENTS, PLEASE CALL AND ARRANGE A TIME FOR US TO ATTEND.

IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE, PLEASE CALL:

Helen Kosman (785)630-2132 or Keith Thompson (785) 587-1818

PACK COMMITTEE

The pack committee should appoint a responsible adult to serve as your **Pack Day Camp Coordinator**. **This should not be your Cub master or Committee Chairperson**, as they are responsible for many other things in providing pack programs.

Pack Day Camp Coordinator's responsibilities

Camp Leadership: Secure leadership for Day Camp EARLY. Each unit must have a minimum of one adult day camp den leader (21 years or older) for every four boys in camp. Ideally, leaders stay all week, Leaders may rotate daily as long as leadership ratios are maintained. **Your pack needs AT LEAST one person DAILY on the Day Camp Staff.**

Camp Finances: The pack should collect fees from each family and submit one pack check with the registration forms.

Transportation: Transportation to and from camp is a parental responsibility. We suggest carpooling. Make sure everyone knows when and where to meet in the mornings and afternoons.

Parent Participation: Don't keep camp a secret! Share your plans--problems. They can't help if they don't know what needs to be done. Let them know your plans early. They have family plans to make, too. Keep them informed through regular parent nights, and camp information bulletins. Be sure they are aware of **Family Day** at camp.

Advancement: Boys will have the opportunity to work on many

achievements and electives while at camp. A record of what each boy has accomplished will be made and given to the pack.

Promotion: Have fund-raisers to help boys earn money for camp fees. Provide unit scholarships to boys who do something special. Invite camp staff members to visit your unit. Talk about camp plans often – with boys and parents. Conduct a special Parent's night presentation. Have a camp bulletin board at every unit meeting-pictures, sign-up list, program, plans, etc.

Forms: Ensure each person, scout or adult participating in day camp has filled out all forms as required.

Registration: Given the Day Camp timetable, review and submit all Staff Applications, Walking Den Leader Applications, and Scout Registrations on time with appropriate fees. Communicate with the Day Camp Director to see that everyone is accounted for and that there is sufficient leadership for your packs boys. Payment should be made with a Pack check, NOT individual checks.

SEND ALL MAIL TO:

Konza District
P.O. Box 938
Manhattan, Ks. 66505
Ph# (785)587-1818
E-mail: keith.thompson@scouting.org

MAKE CHECKS PAYABLE TO: CORONADO AREA COUNCIL

DAY CAMP FEE

Day Camp is self-supported and **staffed with volunteers**. The fee provides for staff training, program materials, craft items, promotional and administrative items, Day Camp t-shirts, insurance, and many other things necessary to conduct a successful Day Camp

The Day Camp fee is \$35.00 if paid before July 15. The fee is \$45.00 until July 31, after that it goes up to \$55.00 and is considered "at the door registration." There is no guarantee that a boy will receive a t-shirt or craft items if he registers at the door. All registrations must be sent through the pack, to ensure enough Walking Den Leaders.

CAMPER SCHOLARSHIPS

Limited scholarships are available for boys or leaders with financial need. Normally, up to 50% of the fee may be waived. Written requests should be sent to **the Konza District** before **July 15**.

REFUND POLICY

Before the first Friday in July, all fees and deposits are refundable. After the first Friday in July, fees are refundable (less \$20.00). Within two weeks of camp, the balance of the camp fee (less 20.00) is refundable only when:

- (a) Illness of the individual prevents attendance at camp,
- (b) Illness or death in family prevents attendance at camp,
- (c) Family moves from the local area and makes it impractical for individual to attend camp.

Otherwise, fees are not refundable.

Requests for refunds should be submitted in writing to the Day Camp Director. Request for refunds will not be accepted after July 31.

TIMETABLE & DEADLINES

July 31st, 2009

Return the Pack Reservation Sheet to Camp Directors along with Staff Applications from those persons from your pack who are serving on the Day Camp Staff, and any early registrations and fees. Submit a tentative Pack Roster form indicating who will be serving as a Walking Den Leader and on which day(s).

Between Now and Day Camp:

Collect **ALL** fees, Scout registrations and health forms, ADULT LEADER APPLICATIONS and HEALTH FORMS. Send one check, not individual checks.

Two weeks prior to Day Camp:

Remind everyone of dates, arrangements, departure times, etc. Collect and submit any remaining fees and forms.

NOTE: Packs accepting late registrations must ensure that the Walking Den Leader ratios are maintained. After turning in the Pack Roster, telephone contact with the Day Camp Director is required to make updates or changes regarding dens, Scouts, staff, or walking Den Leaders. Packs must also ensure that parents or guardians understand the late registration fee and exactly what their boy may or may not receive at Day Camp.

PACK RESERVATION

As soon as your Pack Committee has decided to participate in Day Camp, Complete and submit the Pack Reservation Form to Keith Thompson. This form is due July 15th, but it should be forwarded as soon as possible. The information provided on this form is not binding; it will be used for planning purposes only.

DAY CAMP STAFF

The Day Camp Staff is responsible for coordinating the various programs and activities of camp. The Day Camp and Program Directors, who have been trained at a National Day Camp School conducted by the Boy Scouts of America, lead the staff. All Day Camp Staff positions are voluntary.

Pack's Responsibility: Because we rely on volunteers to staff our Day Camp, participating packs must do their part by providing staff members. All those serving as Staff Members must submit a DAY CAMP STAFF APPLICATION AND HEALTH HISTORY form to the Day Camp Director. This form must accompany the Pack Reservation Form.

Pack's Responsibility for providing TIGER CUB LEADERS: Each Tiger Cub camper must have a parent or guardian with them at all times. Tigers will form their own den. Tiger Cubs will be allowed to participate ONLY when a parent or adult guardian accompanies them.

WALKING DEN LEADERS

Walking Den Leaders work with their den to maintain discipline, keep on schedule and assist with activities. They have lots of fun.

Pack's Responsibility: Provide a Walking Den leader every day of camp, one for every four boys attending. All those serving as Walking Den Leaders must submit an ADULT LEADER APPLICATION AND HEALTH HISTORY form to the Day Camp Director (through the Pack Day Camp Coordinator) no later than July 31.

WALKING DEN LEADER REQUIREMENTS

<u># of Boys</u>	<u># of Dens</u>	<u>Walking Den Leaders /day</u>
1-4	1	1
5-8	1	2
9-12	2	3
13-16	2	4
17-20	3	5
21-24	3	6
25-28	4	7
29-32	4	8

BOYS SCOUTS OF AMERICA POLICIES:

The Boy Scouts of America have some firm policies regarding a number of items that could occur in camp. These are not debatable. Any staff member, leader, or camper unwilling to abide by these policies will not be permitted to remain in camp.

Alcohol: Possession, consumption, or being under the influence of alcohol - including beer - will not be tolerated on the properties of the Boy Scouts of America.

Narcotics and Dangerous Drugs: Possession, use or being under the influence of narcotics or dangerous drugs - including marijuana - will not be tolerated on the properties of the Boy Scouts of America.

Illegal, immoral, or unacceptable Acts: As a character building organization caring for other people's children in camp, illegal, immoral, or other activities generally considered as unacceptable by society have no place in the Boy Scouts of America.

Child Abuse: It is mandatory that any staff member or volunteer report to the Camp Director any actual or suspected case of child abuse or neglect immediately. The Camp Director will then notify the Scout Executive.

When an individual is suspected of having committed an act of an unacceptable nature, the Camp Director should be immediately notified. If the matter is of a serious nature, the Scout Executive will be notified. Depending on the circumstances, law enforcement

authorities may also be notified.

HEALTH FORMS

Please use the BSA Annual Health & Medical Record (parts A & C) found on the Council website. Information required is a health history, updated within 12 months of the camp, and signed by a parent or guardian.

MEDICATIONS

All prescription medications must be submitted to the Health Officer for safe keeping and storing. Exceptions must be approved by the Health Officer and include insect sting kits, medication to control heart problems, and other medication that is required immediately in an emergency. All medications will be returned at the end of the session.

FIRST AID

A First Aid Station is located in camp and is staffed by personnel trained to handle minor accidents and illnesses. First Aid at camp is just that...First Aid. Special arrangements for the treatment of more serious cases have been made with local facilities. All medical emergencies must be reported to the Health Officer immediately.

TRAINING

We strongly encourage all Day Camp Staff members and Walking Den Leaders to attend training and orientation on August 1, at either 1 pm or 6 pm. Experience has shown that those who attend training have a better Day Camp experience.

**PACK RESERVATION FORM
CUB SCOUT DAY CAMP 2009
DUE July 15th**

Pack# _____

Approximately _____ Scouts from our Pack will be attending Day Camp.

DAY CAMP COORDINATOR INFORMATION

NAME: _____

ADDRESS: _____

PHONE: H. _____ W. _____ E-
mail _____

*It would be appreciated if packs registering four or more boys for Day Camp would provide at least one adult to serve on the Day Camp Staff. (**Staff Members are NOT Walking Leaders.**)

The following adult from our Pack will serve on the **DAY CAMP STAFF**:

NAME: _____

ADDRESS: _____

PHONE: H _____ W _____ E-
mail _____

STAFF APPLICATION forms are due July 31st.

**Mail this completed form before
July 15th**

Konza District
P.O. Box 938
Manhattan, KS 66505
PH. 785-587-1818
E-MAIL: keith.thompson@scouting.org

WALKING DEN LEADER
CUB SCOUT DAY CAMP 2009
DUE NO LATER THAN July 31st, 2009

Pack number: _____

_____ Scouts from our pack will be attending Day Camp.
At least ONE Walking Den Leader per every 4 scouts.

Walking Den Leaders

Participating Days (circle)

NAME: _____ T, W, TH, F
Completed Application submitted and attached (circle) yes no
Hours: _____

NAME: _____ T, W, TH, F
Completed Application submitted and attached (circle) yes no
Hours: _____

NAME: _____ T, W, TH, F
Completed Application submitted and attached (circle) yes no
Hours: _____

NAME: _____ T, W, TH, F
Completed Application submitted and attached (circle) yes no
Hours: _____

NAME: _____ T, W, TH, F
Completed Application submitted and attached (circle) yes no
Hours: _____

Mail this completed form before July 31st to:

Konza District
P.O. Box 938
Manhattan, KS 66505
Ph# (785) 587-1818
E-mail: keith.thompson@scouting.org

Pack Scout Roster

CUB SCOUT DAY CAMP 2009

DUE NO LATER THAN July 31st, 2009

Before July 31st, mail this completed form with all registration forms and ONE (1) check per pack

Pack number: _____

The following Scouts from our pack will be attending Day Camp.

Scout

Date Fee Collected

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____
Completed Application submitted and attached (circle) yes no _____ **Current Rank**

NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Completed Application submitted and attached (circle) yes no _____ **Current Rank**
NAME _____

Notice!!!

(Make additional copies of this form as needed.)
At least ONE Walking Den Leader per **4** Scouts!!!

Of Scouts: _____

Of Walking Den Leaders: _____

(Pack) Check #: _____

Amount \$ _____

"ABC's of Scouting"

Welcome to the 2009 Cub Scout Day Camp,

Day Camp is an outdoor experience where Cub Scouts participate in individual and team sports, games, and crafts, explore nature, and work on achievements, electives, and activity badges. Boys have fun in the outdoors -- that's Cub Scout Day Camp.

The Cub Scout Day Camp program is designed to teach skills and develop attitudes that make a boy more self-reliant and more at home in the outdoors. He will have fun with a purpose. The purpose is to build character while providing a memorable experience in the life of a boy. Make sure your boys get the best Cub Scout experience by attending Cub Scout Day Camp.

All Cub Scouts -- from this year's **Tiger Cubs to Webelos** -- are encouraged to attend. Day Camp is usually the first camping experience for a Scout. Boys attend Day Camp and return home each day. There is no overnight camping. Scouts participate in outdoor activities centered on a camp theme. The 2009 theme for Day Camp is "**the ABC's of Scouting**". Konza District will be focusing on the basics of scouting.

Day Camp is a program of the Coronado Area Council, Boy Scouts of America, and is made available through the Council's Konza District. It meets the standards of the National Council, BSA, and is inspected annually to assure you of a high quality, successful camping experience.

GENERAL INFORMATION

CAMP DATES

Day camp will be held Wednesday through Friday, August 5th-7th, 9:00 A.M. to 4:00 P.M. Doors open at 8:30 A.M. There will be a training day for all staff, walking leaders and Jr. Staff on August 1, 2009 at 1:00 pm and again at 6:00 pm. Campers will be at camp Wednesday through Friday.

CAMP LOCATION

Day camp will be held at Ogden Community Center (Go West on KS-18 into Ogden. Turn left onto Willow St. End at 220 Willow St.) Headquarters will be located at Ogden Community Center.

UNIFORMS

A day camp t-shirt will be provided for each boy as part of the camp fee. This shirt, along with weather-appropriate clothing, will be the official Day Camp uniform and **MUST BE WORN TO CAMP EACH DAY, CLEAN OR DIRTY!**

TIMES

Wednesday, August 5th, 2009: Walking Den Leaders should check-in at Headquarters by 8:15 a.m. and pick up den packet and T-shirts, and locate your home den, for the week.

Pre-registered boys should arrive between 8:15 and 8:45a.m, and check in at the pre-registration table. Then report to their Walking Den Leader. Late registrations should check-in at the Late Registration Table.

All other days of camp Walking Leaders need to be at camp by 8:30 a.m. and will

be responsible for checking boys in and out.

FLAG CEREMONY

Camp-wide flag ceremonies are held to open and close camp each day. Please assemble by dens at these times. If your Day Camp den would like to conduct one of these ceremonies, please see the program director to schedule a time. Ceremonies are available on a first-come-first-delegated basis.

DUTY TO GOD

Day Camp will open each day with a message from a local religious leader. Different denominations will be represented each day, and the message will be non-sectarian in nature.

ACTIVITY STATIONS

Dens will rotate through stations each day: Sports, Games, Nature, Outdoor skills, Crafts to name a few. The activity at each station will be different each day of camp.

CHOW TIME

It is the responsibility of each boy to bring lunch from home each day of camp. Care should be taken to see that food items would safely withstand the heat of Day Camp. The pack may choose to provide coolers to store their den's lunches in.

Dens will eat their lunches at their home den sites. The camp will furnish a drink at lunchtime. Dens are encouraged to sing a song for grace or have each boy say a silent prayer in their own way.

INTERMISSION

Day Camp will host some form of entertainment for the Scouts after lunch. This is to be a rest period for the Scouts. All dens are to assemble at the announced area.

GENERAL STORE

The camp "General Store" provides a wide assortment of souvenir and comfort items for sale. Handy-crafts kits, supplies, patches, T-shirts, hats, and many other items are available. The store will be open during lunch and after closing. Pocketknives and a few other items will be sold only to boys with a parent present

GOING HOME

All Scouts are to be checked out as they are picked up at the end of the day. Walking Den Leaders **must remain at camp until each of their boys has been checked out.**

LOG-IN/LOG-OUT

Because emergencies sometimes arise, it may be necessary for a boy to leave early. In this situation, the boy must be accompanied by a parent or an adult the parent has approved through written verification at an earlier time – must be approved by Camp Director. Boys and parents must check out with Camp Headquarters. Parents **must** notify Camp Headquarters in writing if another adult is permitted to pick-up their Scout from camp

VISITORS

Visitors are always welcome at Day Camp. All visitors must check-in and checkout with the camp headquarters. Family Day will be swimming at the Ogden pool on Friday afternoon. Scouts are advised to bring \$1 for entry fee and

adults are \$1.50. More information will be handed out during camp.

DILEMMAS

We understand that, at times, things do not always go the way we would like and we are not perfect. Day camp has an open door policy regarding complaints, but we ask that proper channels be used when available. Complaints are heard better if a suggestion is attached.

Please address all complaints, concerns, and suggestions to the Camp Director.

TELEPHONE

A telephone is located in camp for official business and emergency use only. Boys are not allowed to use the phone unless absolutely necessary and then must be accompanied by an adult leader.

OTHER STUFF

Leaders should encourage all scouts, to mark their possessions (ANYTHING THAT CAN BE SEPARATED FROM THEM) with their name and pack number. The Camp is not responsible for lost or stolen personal items, or money.

LOST AND FOUND

Any articles found not belonging to you, please place in the lost and found box, located at headquarters. If you have lost any articles, check with headquarters. Any items not claimed by the end of camp on the last day will be discarded.

BUDDY SYSTEM

As always the buddy system is to be used for all Day Camp activities.

PAWNEE DISTRICT DAY CAMP

CUB SCOUT REGISTRATION 2009

Return this form with registration fee
to YOUR pack Day Camp Coordinator by July 31st, 2009.

PACK # _____

Day Camp is Wednesday - August 5 - 7th, 2009, at Ogden Community Center in Ogden. The fee for camp is \$35.00 per boy if paid on or before July 15th. The fee is \$45.00 per boy if paid before July 31st. After July 31st the fee is \$55.00. Make checks payable to your pack. Return this form to your Pack Day Camp Coordinator before July 31st

SCOUTS NAME: _____

PARENTS: _____

ADDRESS: _____

PHONE H: _____ .W: _____

DATE OF BIRTH: _____ CURRENT GRADE: _____

RANK I WILL BE WORKING ON NEXT FALL : Wolf Bear Webelos I Webelos II

T-Shirt Size: (Youth-M, L, XL or Adult-Small) _____

Parent (or Guardian) Signature _____

Your signature gives permission for your scout to attend
Konza District Day Camp at Ogden Community Center, Ogden KS.

YOUTH APPLICATION FORM

NAME: _____

ADDRESS: _____

PHONE H: _____ W: _____

E-mail: _____

DATE OF BIRTH: _____

Are you a registered Scout? Y N Scouting position: _____

Specify any previous Day Camp experience or training? _____

Are you CPR certified? Y N First Aid? Y N

T-Shirt Size: (Youth-M, L, XL or Adult-Small) _____

Positions for which volunteers are being requested for Day Camp are listed below. Please check as many as you feel qualified to lead. As soon as all applications have been received, assignments will be made according to your preferences. **(This is for Staff Volunteers only do not mark if a walking leader)**

Thank You!

STAFF POSITIONS AVAILABLE:

_____ Tot Lot Director

_____ Trading Post Manger

_____ Out door skills

_____ Nature

_____ Health Officer/Nurse

_____ Field Sports

_____ Games

_____ Other _____

I _____ give my permission for my son/
daughter to work as a day camp volunteer.

Signed: _____

VOLUNTEER DAY CAMP AGREEMENT

I, _____, agree to abide by the Day Camp rules and to follow directions of the Day Camp Director and administrative staff. I agree to attend training on the time, date, and location discussed with the Day Camp Director or Program Director. I will set a good example for the Cub Scouts under my direction, and I will provide a safe and enjoyable camp experience for the Cub Scouts. I agree to notify the Day Camp Director if I am unable to attend camp on any day I have volunteered to work. I agree that, in case of unforeseen situations beyond my control or that of the Day Camp Director or Program Director, either reserves the right to terminate this agreement giving two weeks notice.

Signature _____ Date _____

Day Camp Director _____ Date _____

ADULT APPLICATION FORM

(Must be 21 or over to serve on staff)

Return this form to YOUR Pack Day Camp Coordinator by July 31st, 2009.

PACK # _____

I will serve as a:

_____ Walking Den Leader or _____ Staff Position

NAME _____

ADDRESS _____

PHONE H _____ W _____ E-mail _____

DATE OF BIRTH _____

Are you a registered Scouter? Y N Scouting position _____

Specify any previous Day Camp experience or training? _____

Are you CPR certified? Y N First Aid? Y N

T-Shirt Size: (Adult-S, M, L, XL, XXL) _____

Positions for which volunteers are being requested for Day Camp are listed below. Please check as many as you feel qualified to lead. As soon as all applications have been received, assignments will be made according to your preferences. **(This is for Staff Volunteers only, do not mark if a Walking Leader)**

Thank You!

STAFF POSITIONS AVAILABLE:

- _____ Tot Lot Director
- _____ Trading Post Manger
- _____ Out door skills
- _____ Nature
- _____ Health Officer/Nurse
- _____ Field Sports
- _____ Games
- _____ Other _____

